

OHIO DEPARTMENT OF PUBLIC SAFETY
BUREAU OF MOTOR VEHICLES

Proof Filing / Proof Cancellation
Web Processing System
(SR 22 / SR26)

Effective Date: March 26, 2015

Version 2.0

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Overview

Financial Responsibility Law

In Ohio, it is illegal to drive any motor vehicle without insurance or other financial responsibility (FR) proof. It is also illegal for any motor vehicle owner to allow anyone else to drive the owner's vehicle without FR proof.

Section 4509.101 of the Ohio Revised Code prohibits an individual from operating a motor vehicle in Ohio without maintaining proof of FR continuously throughout the registration period with respect to that vehicle, or in the case of a driver who is not the owner, with respect to that driver's operation of that vehicle. The law requires financial responsibility in the minimum amount of \$25,000 for bodily injury to or death of one individual in any one accident, \$50,000 for bodily injury to or death of two or more individuals in any one accident, and \$25,000 for injury to the property of others in any one accident.

In addition, drivers are required to have SR-22/Bond type insurance in certain circumstances.

Proof filing

The BMV suspends a driver's license with an FRA suspension if the driver has violated certain sections of the Ohio Revised Code. A letter is sent to the driver informing them of the suspension period. It informs the driver that their privilege to operate a motor vehicle in Ohio is, or will be, suspended and will remain so until the BMV receives proof that the driver originally had insurance, or has obtained SR-22/Bond insurance.

If originally uninsured, or if violation is applicable to section 4509.31 of the O.R.C., the driver or their insurance company must inform the BMV by sending a proof filing (SR-22/Bond) as soon as the insurance policy is signed.

Proof cancellation

The insurance company must also inform the BMV by sending a proof cancellation (SR-26) if, for any reason, the insurance policy is canceled (i.e. unpaid fee). The driver license will then be re-suspended, provided the requirement is still necessary, until a new filing is received.

System Access

Access to the Web processing is controlled by the BMV's Compliance Unit. It is required to mail or fax the completed System Access request form (Page 7).

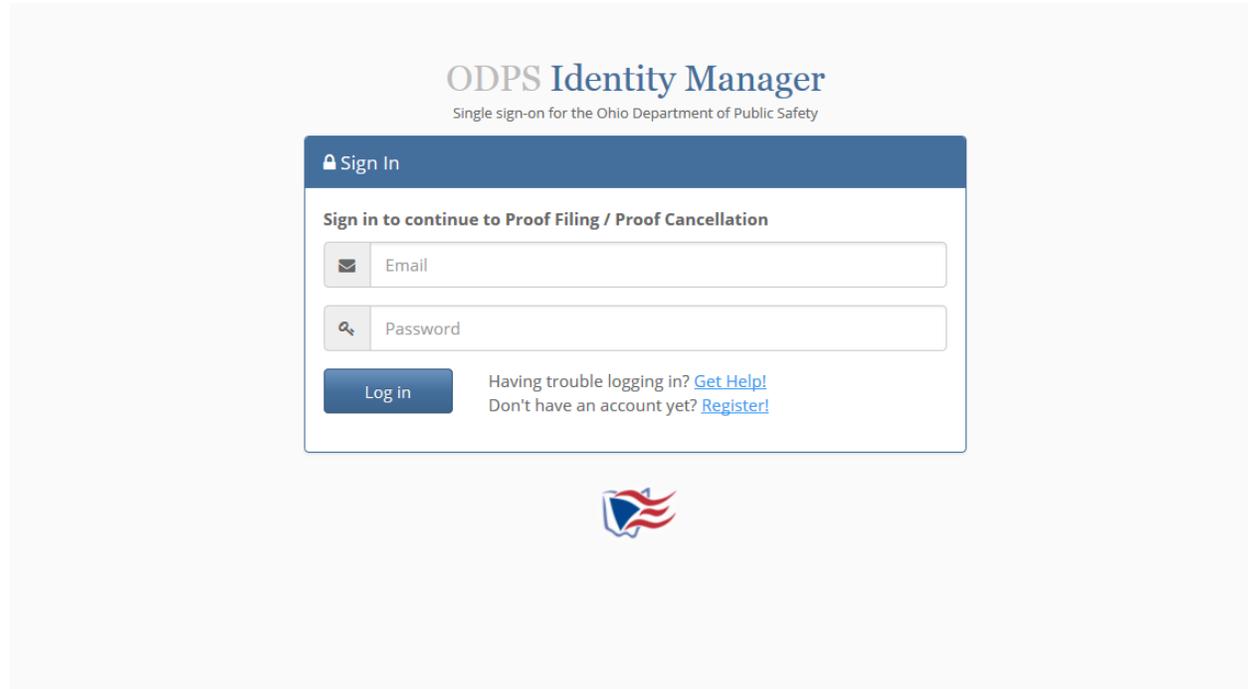
Web Address

Proof Filing/Proof Cancellation Web Filing System may be accessed via the Ohio BMV website (www.bmv.ohio.gov) and clicking on the Proof Filing/Cancellation link under Resources.

BMV Contact Information

<u>Problems Related To</u>	<u>Contact</u>	<u>Email</u>	<u>Phone</u>
Driver and Insurance Questions	BMV		(614) 752-7500
User-ID and Processing	BMV Compliance Unit	TLockhart@dps.ohio.gov	(614) 644-4041
Web Page/ Application Processing	Help Desk	pc_help_desk@dps.state.oh.us	(614) 752-6487

System Sign-On Page



Email: Email used prior to registration through Identity Manager
Password: Password used prior to registration through Identity Manager

Get Help: Forgot credential/login assistance

(New User)

Register: Please use the registration walkthrough document for step by step

User Interface

The screenshot shows the user interface for the PFPC (Proof Filing & Proof Cancellation) application. On the left is a sidebar for user 'Karl James' with navigation options for '21ST CENTURY INSURANCE CO', 'ALLSTATE', and 'GEICO'. Below this is a 'Quicksearch' section with input fields for 'SSN' and 'DLN', and a 'Check SR Status' button. The main content area features the 'PFPC' logo and a 'SUBMISSION HISTORY' section. This section includes a 'Search Filters' box with fields for 'Submission Date Range' (MM/DD/YYYY to MM/DD/YYYY), 'Customer Name', 'Form Type(s)' (SR-22 and SR-26), and 'Policy Number'. Below the filters is a table of submission records.

	Submission Date [1]	Form Type	Insurance Company	Policy Number	Start Date	End Date	Cancel Date	Customer Name
Show Details	3/23/2015 9:25 AM	SR-22	ALLSTATE	TEST11111111	3/20/2014	Indefinite		Olbest
Show Details	3/25/2015 9:24 AM	SR-26	GEICO	TEST11111111			3/17/2014	Olbest
Show Details	3/24/2015 11:36 AM	SR-22	GEICO	TEST11111111	3/16/2014	Indefinite		Olbest
Show Details	3/24/2015 9:27 AM	SR-26	GEICO	TEST11111111			3/15/2014	Olbest
Show Details	3/3/2015 3:28 PM	SR-22	GEICO	TEST11111111	3/3/2014	Indefinite		Olbest
Show Details	3/3/2015 3:27 PM	SR-26	GEICO	TEST11111111			3/2/2014	Olbest
Show Details	1/26/2015 1:01 PM	SR-22	ALLSTATE	1	1/26/2014	Indefinite		Withdrawal Olbest
Show Details	1/26/2015 1:01 PM	SR-22	ALLSTATE	1	1/26/2014	Indefinite		Withdrawal Olbest
Show Details	1/26/2015 1:01 PM	SR-22	ALLSTATE	1	1/26/2014	Indefinite		Withdrawal Olbest
Show Details	1/26/2015 1:01 PM	SR-22	ALLSTATE	1	1/26/2014	Indefinite		Withdrawal Olbest

Records 1-10 of 23 (0.08 seconds)

Navbar (Top of the page)

The bar on the top of the screen which allows the user to navigate around the application.



Support (Right of the page)

Click to send an email to PFPC Support.

Check SR Status

The screenshot shows a dark grey sidebar on the left with the following elements:

- User profile: **Karl James**
- Navigation links: → 413 - 21ST CENTURY INSURANCE CO., → 4 - ALLSTATE, → 17 - GEICO
- Quicksearch section with two input fields:
 - SSN: Enter Social Security Number
 - DLN: Enter Driver License Number
- Check SR Status button
- Create SR-22 button
- Create SR-26 button

Located on the left side of the page

Agent/User Information

- Name of the user
- Insurance Companies associated with the user

Quick Search

- Social Security Number or Driver License Number of the person is required.

APPLICATION FOR PROOF FILING/CANCELLATION (SR22/SR26) WEB ACCESS

This application is for any parent insurance company that wishes to submit their proof filing and cancellations (SR22/SR26's) through the Bureau of Motor Vehicles Web Access System. Once the application has been received, your company information will be entered into the system. The information will be used to contact your company to verify authorization of agents eligible to write and file SR22/SR26's for your company. Once an agent has been verified they will be provided a user name and password to access the "Web Access System".

Insurance Company Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: () _____

Email Address: _____

(This Email address will be used for a nightly report of SR22 / SR26 processed)

Authorized Signature: _____ Date: _____

Please mail or fax form to:
Ohio Bureau of Motor Vehicles
Compliance Unit
PO Box 16583
Columbus, Ohio 43216-6583
Fax Number: (614) 752-7271 Attn: Compliance Unit

.....
Do Not Write In This Section—OBMV Use Only

Date Received: _____

Insurance Code: _____

Submission History Page



PROOF FILING & PROOF CANCELLATION

SUBMISSION HISTORY

Search Filters

Submission Date Range

MM/DD/YYYY to MM/DD/YYYY

Form Type(s)

SR-22 and SR-26

Customer Name

Enter Customer Name

Policy Number

Enter Policy Number

Apply Filters

	Submission Date H	Form Type	Insurance Company	Policy Number	Start Date	End Date	Cancel Date	Customer Name
Show Details	3/25/2015 9:25 AM	SR-22	ALLSTATE	TEST11111111	3/20/2014	Indefinite		Oltest
Show Details	3/25/2015 9:24 AM	SR-26	GEICO	TEST11111111			3/17/2014	Oltest
Show Details	3/24/2015 11:36 AM	SR-22	GEICO	TEST11111111	3/16/2014	Indefinite		Oltest
Show Details	3/24/2015 9:27 AM	SR-26	GEICO	TEST11111111			3/15/2014	Oltest
Show Details	3/3/2015 3:28 PM	SR-22	GEICO	TEST11111111	3/3/2014	Indefinite		Oltest
Show Details	3/3/2015 3:27 PM	SR-26	GEICO	TEST11111111			3/2/2014	Oltest
Show Details	1/26/2015 1:01 PM	SR-22	ALLSTATE	1	1/26/2014	Indefinite		Withdrawal Oltest
Show Details	1/26/2015 1:01 PM	SR-22	ALLSTATE	1	1/26/2014	Indefinite		Withdrawal Oltest
Show Details	1/26/2015 1:01 PM	SR-22	ALLSTATE	1	1/26/2014	Indefinite		Withdrawal Oltest
Show Details	1/26/2015 1:01 PM	SR-22	ALLSTATE	1	1/26/2014	Indefinite		Withdrawal Oltest

Records 1-10 of 23 (0.13 seconds)
 1 2 3 > <

Submission History

- The table shows the basic summary of the past filings/cancellations that were successfully submitted.
- **Show Details** – a pop up subpage which shows details about the submission.

Search Filters

- Filters out the agent history table.
- **Submission Date Range** – Only show submissions between these two dates.
- **Form Type** – Only show Filing (SR22) or Cancellation (SR26) or both.
- **Customer Name** – Only show submission(s) for this customer
- **Policy Number** – Only show submission(s) with this policy number.

SR22 Filing Page

Personal Information	SR-22 (Proof Filing) Switch to SR-26
Insurance Company <input type="text" value="-Select-"/>	Start Date <input type="text" value="MM/DD/YYYY"/>
Policy Number <input type="text" value="Enter Policy Number"/>	End Date <input type="text" value="MM/DD/YYYY"/>
SSN <input type="text" value="Enter Social Security Number"/>	End Date Indefinite <input type="checkbox"/>
Driver License Number <input type="text" value="Enter Drivers License Number"/>	Effective Date <input type="text" value="MM/DD/YYYY"/>
<input type="button" value="Back"/> <input type="button" value="Continue"/>	
First Name <input type="text" value="Enter First Name"/>	 SR22 PROOF FILING
Middle Name <input type="text" value="Enter Middle Name"/>	
Last Name <input type="text" value="Enter Last Name"/>	
Suffix <input type="text" value=""/>	
Birth Date <input type="text" value="MM/DD/YYYY"/>	
Street <input type="text" value="Enter Street Address"/>	
City <input type="text" value="Enter City"/>	
State <input type="text" value="Ohio"/>	
Zip Code <input type="text" value="99999"/>	

License Number or SSN is required.

Insurance Company is required

Policy Number is required.

Last Name is required.

Date of Birth is required.

All Address fields are required.

Proof filing dates are required as indicated.

All entered dates must be in MM/DD/YYYY format.

Processing Considerations

- Proof filing dates must span at least 1 year.
- When posting a filing after a cancellation has been submitted, the proof filing start date cannot be before the cancellation date for the policy.
- The effective date is used when a policy was cancelled in error, and the original start and end dates should be valid. If entered, the effective date will be used to compare to the cancel date instead of the start date.

SR26 Cancellation Page

Personal Information		SR-26 (Proof Cancelling) Switch to SR-22	
Insurance Company	<input type="text" value="-Select-"/>	Cancel Date	<input type="text" value="MM/DD/YYYY"/>
Policy Number	<input type="text" value="Enter Policy Number"/>	<input type="button" value="Back"/> <input type="button" value="Continue"/>	
SSN	<input type="text" value="Enter Social Security Number"/>		
Driver License Number	<input type="text" value="Enter Drivers License Number"/>		
First Name	<input type="text" value="Enter First Name"/>		
Middle Name	<input type="text" value="Enter Middle Name"/>		
Last Name	<input type="text" value="Enter Last Name"/>		
Suffix	<input type="text" value=""/>		
Birth Date	<input type="text" value="MM/DD/YYYY"/>		
Street	<input type="text" value="Enter Street Address"/>		
City	<input type="text" value="Enter City"/>		
State	<input type="text" value="Ohio"/>		
Zip Code	<input type="text" value="99999"/>		

License Number or SSN is required.

Insurance Company is required

Policy Number is required.

Last Name is required.

Date of Birth is required.

All Address fields are required.

Cancel Date is required and must be in MM/DD/YYYY format.

Processing Considerations

- Proof cancellation date must be greater than the latest proof filing date received by the BMV.
- When posting a filing after a cancellation has been submitted, the proof filing start date must be greater or equal to the cancellation date for the policy.

Appendix A: Process Status Messages

Process Status Message
BYPASSED, A PF IS ALREADY IN EFFECT
PROOF FILING RECORD ENTERED ON yyymdd
PROOF CANCELLATION PUT ON HOLD, WILL BE PROCESSED ON yyymdd
NAME RECORD NOT ENTERED
BIRTH DATE NOT A VALID DATE
BIRTH DATE LESS THAN 12 YEARS
SSN ASSIGNED - DATE OF BIRTH NOT THE SAME
PROOF FILE DATE NOT AFTER CANCELLATION ON FILE
PROOF CANCELLATION MUST BE ENTERED
PROOF CANCEL DATE NOT A VALID DATE
INSURANCE COMPANY CODE MUST BE ENTERED
INSURANCE POLICY MUST BE ENTERED
INSURANCE COMPANY CODE IS INVALID
PROOF FILING START DATE MUST BE ENTERED
PROOF FILING END DATE MUST BE ENTERED
PROOF START DATE NOT A VALID DATE
PROOF END DATE NOT A VALID DATE
PROOF END DATE NOT GREATER THAN PROOF START DATE
PROOF CANCEL DATE NOT VALID FOR PROOF FILING
PROOF FILING IS LESS THAN 1 YEAR
INSURANCE HAS ALREADY BEEN CANCELED
PROOF CANCELLATION DATE PRECEDES PROOF FILING DATE
PROOF FILE DATE NOT AFTER CANCELLATION ON FILE
NO PROOF FILING IN EFFECT FOR THIS PROOF CANCELLATION
TECHNICAL REJECT--RESUBMIT RECORD*

*NOTE: If a technical reject is received, there was a system problem that prevented processing of this record.